

WATERBEACH PARISH COUNCIL

Minutes of the Parish Council Meeting held on **Tuesday 3 December 2019 at 7.30pm**

THOSE PRESENT / APOLOGIES FOR ABSENCE

Present: Cllrs Bavester, Bull, Gilzean, Grant, Howlett, P Johnson, Rabbett, Seamarks, B Williams, J Williams, J Williamson, M Williamson, Wright

Apologies: Cllrs B Johnson, Shipp

Also in attendance: County & District Cllr Bradnam, District Cllr Smith
S Mason, Clerk

19/160 OPEN FORUM

A member of the Neighbourhood Planning Group explained how the draft consultation document had been developed.

A resident raised two near misses on Way Lane which involved poor driving. This is a sensitive location as children use it to/from school. Council were well aware of the concerns in the village and were urging incidents to be logged with the Police as this evidence could help when sources were being organised. Meantime they would raise it to the Road Safety Officer and the county councillor.

19/161 MEMBERS' INTERESTS

None declared

19/162 MINUTES OF MEETINGS

The minutes of the meeting on 5 November 2019 were agreed and signed as a true record of the meeting.

Proposed: Cllr Howlett Seconded: Cllr Rabbett In favour: 10 Abstentions: 3

19/13 MAJOR DEVELOPMENTS – INFORMAL ENGAGEMENT WITH DEVELOPERS

The Clerk was asked to seek the views of NALC about whether the provisions in the draft Member protocol were deemed appropriate and proportionate.

19/164 MAJOR DEVELOPMENTS – STANDING ITEM

a. [S/0559/17/OL](#) Urban and Civic planning application

Members noted that a date of Monday 17 Feb – had been set for a transport and public realm workshop – Cllrs Gilzean and B Williams to attend. They also agreed a suggested 9 January date to discuss sustainability but were keen that the 2 March date originally proposed should also be retained for a general update.

b. [S/2075/18/OL](#) RLW Outline Planning permission for land East of the Barracks

Nothing to report

c. [S/0791/18/FL](#) Relocated Railway Station

Nothing to report

19/165 NEIGHBOURHOOD PLAN

Council **AGREED** to support for Draft Neighbourhood Plan to go forward for Regulation 14 Pre-Submission Consultation.

Proposed: Cllr Bull Seconded: Cllr Wright In favour: 12 Abstention: 1

Council also recorded their thanks to the Neighbourhood Plan group and the NP Clerk for their work in bringing the work to this key milestone.

19/166 OFFICER & COUNCILLOR REPORTS

Cllr Cllr Bradnam had submitted a written report. In addition she mentioned:

- She was the SCDC representative on a Bus Task Force established by the Combined Authority
- CCC gritting lorries had been out on the first cold night of the season
- CCC had a major drive to promote fostering given the shortages

The District Cllrs' report had been circulated. In addition they reported that:

- additional planners were now working for SCDC
- SCDC would be offering three trees to each parish – more details to come in January

19/167 2020-2021 BUDGET

The following projects were suggested to the Clerk for inclusion in a draft 2020/2021 that was to be drawn up:

- Neighbourhood Plan referendum costs
- Highways/traffic consultancy
- LHI work (should the current bid not be successful)
- Grounds equipment – a rolling replacement programme
- Adult exercise equipment
- Building up a fund to replace exercise/play equipment
- Tillage Hall refurbishment (S 106)
- A light at the centre of the village green
- Chattering maintenance

19/168 FINANCIAL REGULATION

Council noted the explanatory note and **AGREED** to adopt the updated Financial Regulation

Proposed: Cllr Wright Seconded: Cllr P Johnson In Favour: 12 Abstention: 1

19/169 INTERNAL AUDITOR

It was **AGREED** to appoint LGS Services to undertake internal audit services for the 2019-2020 year.

Proposed: Cllr Gilzean Seconded: Cllr Seamarks Unanimous

19/170 STREETLIGHTS

a. Utility costs - To receive a report and appoint an energy supplier

Following the withdrawal of CCC as agent it was **AGREED** that ESPO should be appointed as the supplier for the 17 lights on the PC inventory.

Proposed: Cllr Rabbett Seconded: Cllr B Williams Unanimous

b. New lights – to receive a quote to install two new lights (Rosemary Road alleyway (Burgess Road end) and Jubilee Close)

Council would prefer to install a solar powered option and asked the Clerk to pursue this.

c. Recreation Ground – failure of lighting columns

While the light by Rec gate had been fixed, the ones outside the basketball court and the Parish Office had now failed. This was a health and safety concern and the Clerk had been advised that LED lamps would provide a more robust solution. On the basis that the cost was expected to be minimal it was **AGREED** that problem lights by the basketball court and the Parish Office should be changed to LED lights

Proposed; Cllr Rabbett Seconded: Cllr J Williamson Unanimous

19/171 LOCAL HIGHWAYS IMPROVEMENT

Council **CONFIRMED** its commitment to contribute up to £1,000 in the event that its LHI funding bid was successful.

Proposed: Cllr Seamarks Seconded; Cllr Grant Unanimous

19/172 TENNIS COURT FENCING

To receive quotes and agree a supplier.

Council **AGREED** a quote of £23,059.82 from Zaun to provide the fencing - subject to confirmation from the Clerk that an additional £2,000 referred to in the quote was not needed. Post meeting note: the Clerk has confirmed this.

Proposed: Cllr Grant Seconded: Cllr Bavester In favour: 8 Abstentions: 3 Against: 2

It was suggested that a boundary should also be considered. This had not formed part of the current quote and the Clerk would discuss this with the Groundsman.

Cllr Gilzean left the room temporarily

19/173 MONTHLY PAYMENTS

The Accounts for November were **APPROVED**

Proposed: Cllr M Williamson Seconded: Cllr Bavester In favour: 11 Abstention: 1

Cllr Gilzean returned to the room

19/174 LIBRARY RELOCATION

Cllr Grant presented her paper. The meeting concluded that other options in the village centre were in short supply but that the old groundsman shed could be considered along with a Tillage Hall extension. Any rentals could be looked at too.

19/175 LONE WORKER POLICY

The Council **AGREED** to adopt the policy recommended by the Employment Panel.

Proposed: Cllr Wright Seconded: Cllr J Williamson In favour: 12 Abstention: 1

19/176 USE OF THE RECREATION GROUND

The request from Waterbeach Colts to hold the annual football tournament and beer festival over the last bank holiday weekend in May, from 24th to 26th May 2020 (with set up/clear up either side) was **AGREED** but asked that WPC recovered associated costs for electricity etc.

Proposed: Cllr J Williamson Seconded: Cllr Wright In favour: 11 Abstentions: 2

It was **AGREED** to extend the meeting to 10pm

Proposed: Cllr Bull Seconded: Cllr J Williamson Unanimous

19/177 HEALTH AND SAFETY

The following items were raised:

- Bollards outside the Chinese takeaway need removing
- Cambridge Road bus stop – quote being sought for roof removal
- Denny End Road bus shelters are damaged (these are not WPC property)

19/178 REPLACEMENT TREES

Regarding the highways approach following the removals of a tree in Spurgeons Avenue, it was **AGREED** to suggest that a tree of the same variety (or a silver birch) to that removed was planted adjacent to the sailing club. Furthermore, that an approach should be made to MOD to request a sequoia tree is planted on the entrance to the barracks land to replace the old one in the village that had to be taken down earlier this year.

Proposed: Cllr Bull Seconded: Cllr P Johnson Unanimous

19/179 COMMITTEES AND WORKING PARTIES

Cemetery working group - meeting to be arranged

Heritage – work with U&C initially to focus on the Causeway link and its history

Neighbourhood Plan – referendum to come to 2020

19/180 ACTIONS LOG REVIEW

The Clerk had been preparing a log and would circulate it when complete.

The meeting closed at 9.40pm